

The Segue Institute for Learning



Where **ALL** students are at Promise!

**SEGUE INSTITUTE FOR LEARNING BOARD OF DIRECTORS**

325 Cowden Street  
Central Falls, RI 02863

Regular Monthly Meeting  
#02  
September 17, 2012

Chairperson Rios called the meeting to order at 5:30 p.m.

BOARD MEMBERS PRESENT: Chairperson Rios, Jesse Cohen, Vladimir Ibarra, David Rathier, James Setaro, and Nelly Hoffens-Vargas

BOARD MEMBERS EXCUSED: Lauren Schechtman, Hope Schachter, and Mustafa Ozcan

ALSO PRESENT: Angelo Garcia, Ann Manocchio, and Grace Rivera

**Agenda Item 1:** Revision and Approval of August 20, 2012 meeting minutes. Motion to accept minutes as amended made by Mr. Rathier and second by Mr. Ibarra. Minutes were approved by board members.

Review and Vote for After-School Director – Katherine McPhillips. Motion to approve made by Mr. Rathier and second by Mr. Cohen. Approved by all members.

**Agenda Item 2:** Head of School Report

- Overall start of new school year
- School almost fully staffed. Still waiting to hire two teaching partners
- Recent student-related situations
- Staff professional development – 2 full weeks in August
- Staff full day of professional development – Sept. 11
- Family Engagement Committee had a very successful all parent meeting
- Working with RIDE regarding Common Core, intervention and Americorps team (mainly for literacy and numeracy support)
- Facilities update and upcoming meeting
- Gates Foundation update
- November 13 RIDE review meeting, Board members are required to be at Segue. Members are encouraged to learn new Segue mission statement (previously emailed by Head of School) and become familiar before this date
- Schedule a Board working meeting prior to November 13 to work on renewal visit documentation. Board members agreed to meet October 15 for work session and dinner. Minutes need to be taken for this working/meeting session but with no Public Comments. Mr. Garcia also asked the Board to become familiar with the renewal documentation of charter schools previously emailed to them prior to this working session. Besides the Board members, this working session will be attended by Mrs. Melissa Lourenco and Mrs. Frances Gallo, Central Falls School District Superintendent.
- Fundraiser event – Sunday, October 7, details of location, cost (\$30), etc. were provided to the Board

Mr. Garcia asks the Board how to best disseminate information to them. Some options could be setting up a Google docs for the Board. Mr. Cohen suggested a standard protocol subject line when sending out emails.

Consent Agenda Item for next Board meeting – Policy for student lottery and enrollment.

Finally, Mr. Garcia provided copies of his Masters' Degree review for Mrs. Schechtman to revise, obtain ideas for his evaluation by the Board.

**Agenda Item 3:** Finance Committee Report

- Create formal committee policy
- Create procedures and protocols to address RIDE oversight metrics
- Vote on newly drafted Finance Committee Policies

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- Quarterly Financial Reviews Proposal
  - Motion to approve by Mr. Rathier, second by Mrs. Vargas-Hoffens, approved by remaining Board members
- Reestablish Board Treasurer position (board will vote at upcoming meeting)
- RIDE Ethics Commission

**Agenda Item 4:** Litigations Issue with Matthew Plan

Head of School informed the Board the situation with the litigation

**Agenda Item 5** – Segue’s Warning School classification

Head of School made a brief summary of the situation to board members.

**Agenda Item 6** – Segue’s Renewal Site Visit Dates – November 13, 14, and 15. Board had agreed to be here the whole day on the 13<sup>th</sup> to meet with RIDE.

Adjournment – Mr. Rathier made a motion to adjourn and Mrs. Rios second, all members were in favor. Meeting was adjourned at 6:50 p.m.

Respectfully submitted by:

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Grace M. Rivera

Approved By: Print Name:

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Signature:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Time: